



One-off contribution request

www.railwayspensions.co.uk

csu@railpen.com

0800 012 1117

PO Box 300, Darlington, DL3 6YJ

For audit purposes, we require all the necessary information below in a single email. This document is not a form you have to use – please just include all the information below as part of your request. Please also include ‘One-off contribution request’ in the subject line of your email.

I would like to make a one-off top-up contribution. Please find the information below to facilitate this:

Full name:

Pension reference number:

Scheme Section:

Amount:

Also, please include information for two of the following:

National Insurance Number:

Address:

Date of birth:

I declare that the payment detailed above will be made by me, the member of the Scheme, directly from an account in my own name.

I understand that I should not make the payment until I have received instruction from Railpen, confirming that my intended contribution is within the limits set by the Scheme rules, and that the request has passed the relevant checks to guard against money laundering and fraud.

