

++ NB – Request must be sent to oneoffcontribution@railpen.com ++

++ NB – For audit purposes we require all necessary information in a single email ++

To: oneoffcontribution@railpen.com
Subject: One-off Contribution Request

Dear Sir/Madam,

Re: One-off Contribution Request – BRASS Top-up

I would like to make a one-off top-up contribution to my BRASS fund. Please find below information to facilitate this:

Full Name:
Pension Reference Number:
Section:
Amount:

Plus, two of...
National Insurance Number:
Address:
Date of Birth:

I declare that the payment detailed above will be made by me, the member of the scheme, directly from an account in my own name.

I understand that I should not make the payment, until I have received instruction from Railpen confirming that my intended contribution is within the limits set by the scheme rules, and that the request has passed the relevant checks to guard against money laundering and fraud.

Kind regards,

Member Name